

Chapter - II



UNIVERSITY MANAGEMENT AND ADMINISTRATION



2.1 University Set-Up

The University set-up consists of Chancellor, Vice Chancellor, Board of Management, Academic Council and Faculties of Agriculture, Horticulture, Agricultural Engineering & Technology, Fisheries Science, Veterinary Science & Animal Husbandry, Agri-Business Management, Home Science and Post Graduate Studies with their Boards of Studies. Hon'ble Governor of Gujarat State is the Chancellor of the University. The Vice Chancellor is the Principal Executive and Academic Officer of the University and Ex-Officio Chairman of Board of Management, Academic Council, Research Council and Extension Education Council. During the period under report, Dr. A.R. Pathak worked as Vice Chancellor of the Junagadh Agricultural University.

The Gujarat Agricultural University bifurcated into four universities on the basis of agro-climatic conditions representing Saurashtra, Middle Gujarat, South Gujarat and North Gujarat regions. Junagadh Agricultural University comprises Junagadh, Gir-Somnath, Rajkot, Morbi, Jamnagar, Devbhumi Dwarka, Surendranagar, Bhavnagar, Amreli and Porbandar districts of Saurashtra region. This University is looked after by the Vice Chancellor who co-ordinates all the education, research and extension education activities.

The University has implemented the principle of decentralization of powers in order to run the administration smoothly and efficiently. Administrative as well as financial powers have been delegated to various Heads of Units and Sub-Units located at different places in the University. The administrative structure is evolved in such a way that coordination and integration of education, research and extension education at all levels are well maintained.

2.2 University Authorities

Following authorities were functioning under the provisions of Section-17 of the Gujarat Agricultural Universities Act-2004 during the year under report.

1. The Board of Management
2. The Academic Council
3. The Faculties and Board of Studies of
 - 3.1) Agriculture
 - 3.2) Agricultural Engineering & Technology
 - 3.3) Fisheries Science
 - 3.4) Veterinary Science & Animal Husbandry
 - 3.5) Post Graduate Studies
 - 3.6) Faculty of Home Science & Nutrition
 - 3.7) Faculty of Horticulture
 - 3.8) Faculty of Agri-business Management
4. Research Council
5. Extension Education Council





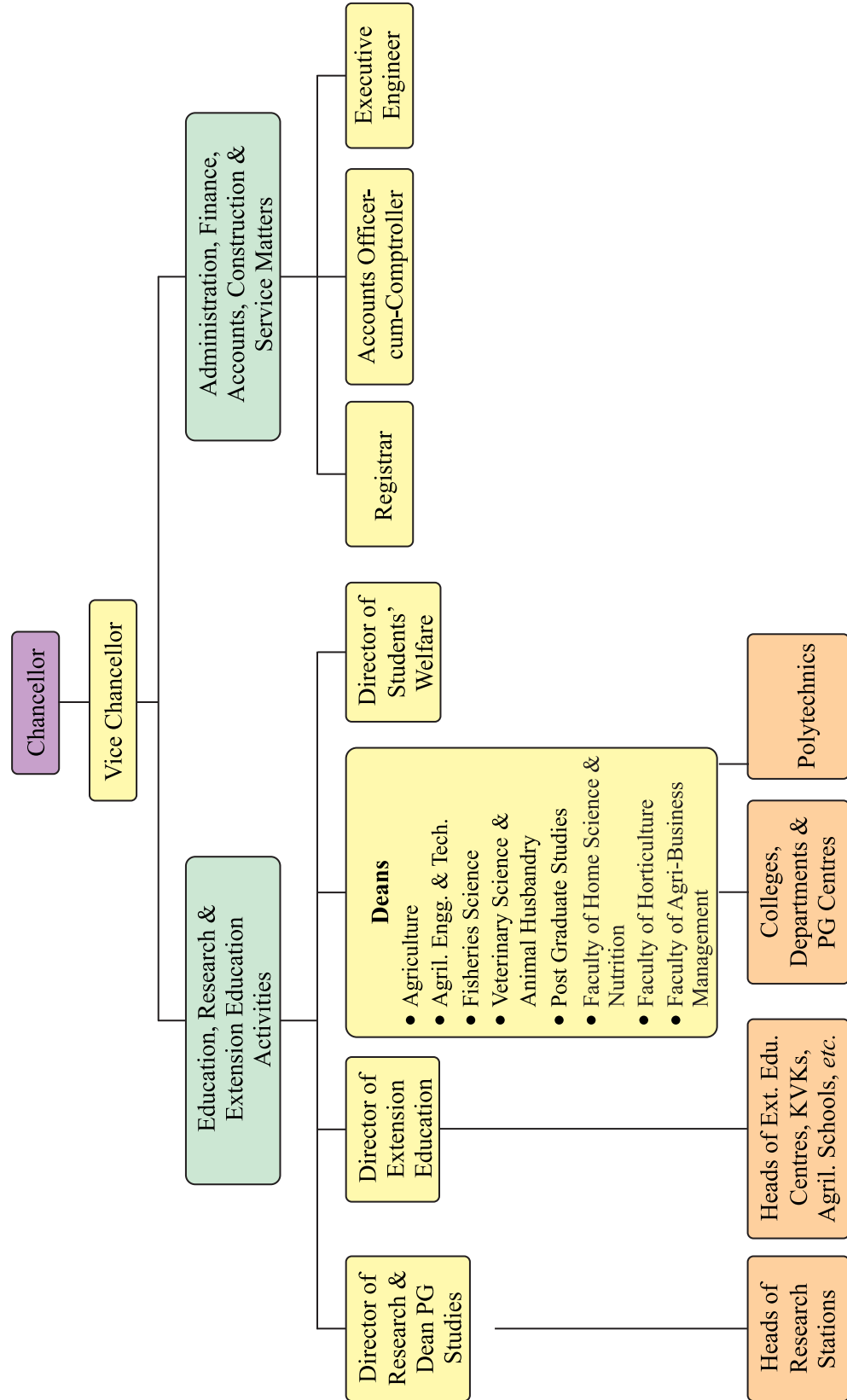
During the year under report, the following were officers of the University.

No	Name	Designation	Period	
			From	To
1.	Shri O. P. Kohli	Chancellor	01.04.2018	Continue
2.	Dr. A. R. Pathak	Vice-Chancellor	01.04.2018	Continue
3.	Dr. A. M. Parakhia	I/c. Registrar	01.04.2018	31.08.2018
	Dr. V. P. Chovatia		01.09.2018	16.02.2019
	Dr. P. M. Chauhan		17.02.2019	Continue
4.	Dr. V. P. Chovatia	I/c. Director Research and Dean of P.G. Studies	01.04.2018	18.06.2018
	Dr. V. P. Chovatia	Director Research and Dean of P.G. Studies	19.06.2018	Continue
5.	Dr. A. M. Parakhia	Director of Extension Education	01.04.2018	31.08.2018
	Dr. P. V. Patel	I/c. Director of Extension Education	01.09.2018	Continue
6.	Shri. S. K. Jethani	Comptroller	01.04.2018	06.06.2018
	Shri. J. B. Bhatt	I/c. Comptroller	07.06.2018	31.12.2018
	Shri. K. S. Hun		01.01.2019	Continue
7.	Dr. P.V. Patel	Director of Student Welfare Affairs	01.04.2018	31.08.2018
	Dr. S. M. Upadhyay	I/c. Director of Student's Welfare Affairs	01.09.2018	16.02.2019
	Dr. V. R. Malam	I/c. Director of Student Welfare Affairs	17.02.2019	Continue
8.	Dr. V. P. Chovatia	Dean, Agriculture Faculty	01.04.2018	31.08.2018
	Dr. M. A. Vaddoria	I/C. Dean, Agriculture Faculty	01.09.2018	28.02.2019
	Dr. V. P. Chovatia	I/C Dean, Agriculture Faculty	01.03.2019	Continue
9.	Dr. N. K. Gontia	Dean, Agricultural Engineering & Technology Faculty	01.04.2018	Continue
10.	Dr. A.Y. Desai	Dean, Fisheries Faculty	01.04.2018	Continue
11.	Dr. P. H. Tank	Dean, Veterinary Faculty	01.04.2018	Continue
12.	Dr. K. A. Khunt	Dean, Agri-Business Management Faculty	01.04.2018	Continue

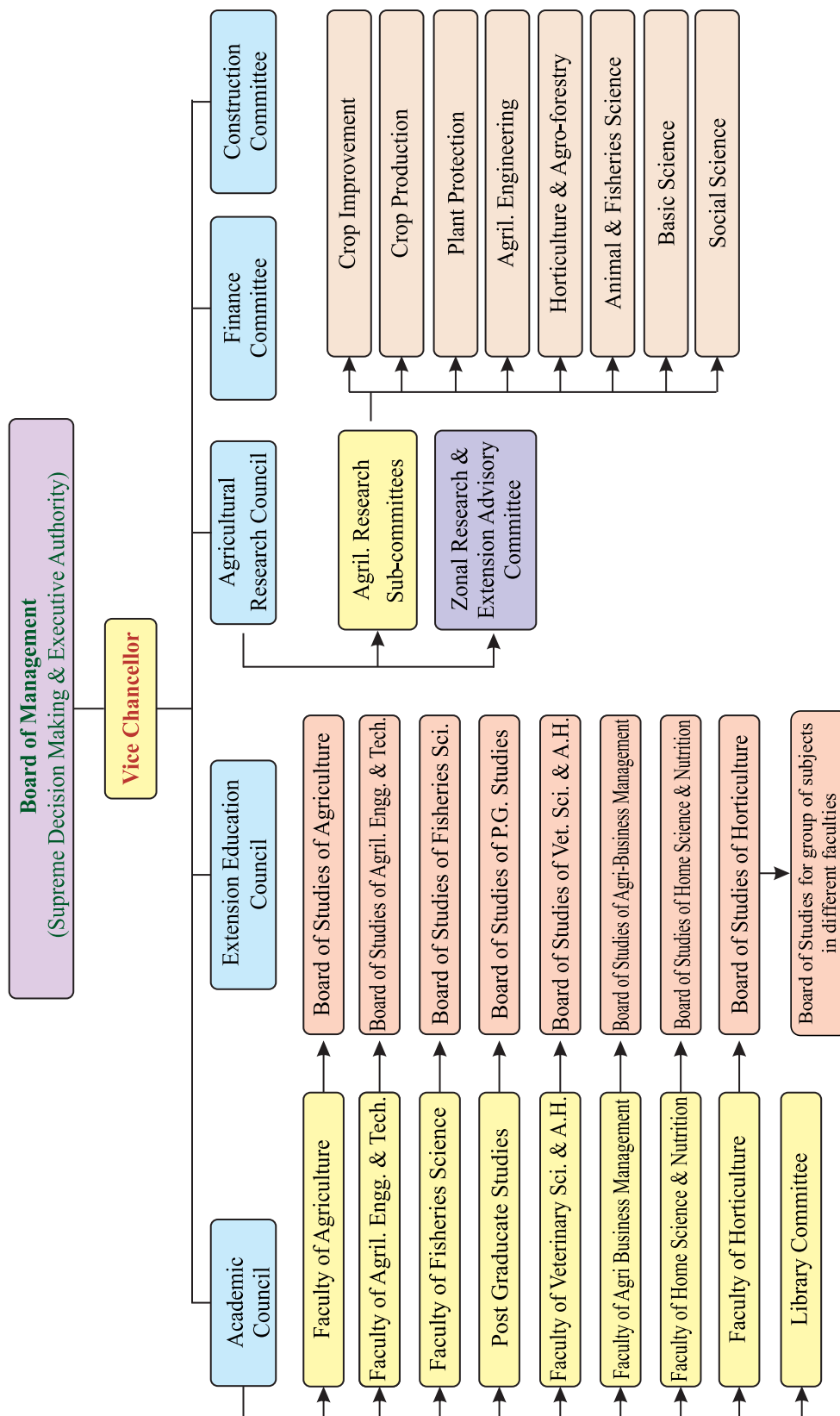




ORGANOGRAM



Organizational Chart and Decision Channel





2.2.1. The Board of Management

i) Constitution

The Board of Management is supreme decision making and executive authority of the University consisting of the following members, namely

Class-I Ex-officio Members

No.	Name	Designation
1.	Dr. A. R. Pathak	The Vice Chancellor
2.	Shri Sanjay Prasad	The Secretary to the Government of Gujarat, Agriculture & Co-operation Department or an officer not below the rank of Deputy Secretary of that Department designated by the Secretary
3.	Shri J. M. Misan	The Secretary to the Government of Gujarat, Education Department or an officer not below the rank of Deputy Secretary of that Department designated by the Secretary
4.	Shri Milind Torvane	The Secretary to the Government of Gujarat, Finance Department or an officer not below the rank of Deputy Secretary of that Department, designated by the Secretary
5.	Dr. B. M. Modi	The Director of Agriculture, Gujarat State
6.	Dr. A. J. Kachhiya Patel	The Director of Animal Husbandry, Gujarat State
7.	Dr. P. M. Vaghasia	The Director of Horticulture, Gujarat State
8.	Dr. A. M. Parakhia Dr. P. V. Patel	One Director, to be nominated by the Vice-Chancellor from amongst the Director of Research and Dean of Post-graduate Studies or the Director of Extension Education.
9.	Dr. N. K. Gontia	One member nominated by the Vice Chancellor by rotation in the prescribed manner from amongst the Deans of Faculties

Class-II Ordinary Members

Seven persons, not being officers, to be nominated as follows, namely

No.	Name	Designation
(a) To be nominated by the State Government		
1.	Not appointed	One member of the Gujarat Legislative Assembly.
2.	Dr. P. R. Godhani	Two Agricultural Scientists having background of Agricultural Research or Education.
3.	Dr. M. M. Modhvadiya	
4.	Not appointed	One farmer
5.	Not appointed	One Eminent woman social worker having experience in rural development.
6.	Not appointed	One Distinguished Agro-industrialist.
(b)		
7.	Dr. N. S. Rathore, DDG (Edu.), ICAR, New Delhi	One representative nominated by the Director General of Indian Council of Agricultural Research, New Delhi.





The Vice Chancellor and Registrar are the Chairman and Secretary, respectively of the Board of Management. The term of office of the nominated members is of three years.

The Board of Management is the principal executive autonomous authority of the University, which considers and reviews all the financial, administrative and academic matters of the

University. The Board is assisted by the Vice Chancellor, Academic Council, Board of Studies and Officers of the University in taking decisions and deciding policies.

ii) Meeting of the Board of Management

During the period under report, three regular meetings of the Board of Management were held.

No.	Meeting No.	Date	Place	Chairman
1.	Forty Eight	25.05.2018	Junagadh	Dr. A.R. Pathak
2.	Forty Nine	20.10.2018	Gandhinagar	Dr. A.R. Pathak
3.	Fifty	03.12.2018	Gandhinagar	Dr. A.R. Pathak

2.2.2 The Academic Council

The academic council has the control and general regulation of, and be responsible for, maintenance of the standards of education, teaching and examinations of the University.

i) Constitution

The Academic Council consists of the following members, namely

- (1) The Vice Chancellor (Ex-officio) - Chairman
- (2) The Director of Research and Dean, Post Graduate Studies (Ex-officio)
- (3) The Deans of Faculties (Ex-officio)
- (4) The Director of Extension Education (Ex-officio)
- (5) Six members nominated by the Vice Chancellor by rotation in the prescribed manner from amongst the Heads of Departments of the Faculties and the Research Scientists of the University.
- (6) It may co-opt for such period as may be prescribed as its additional members not more than ten persons representing different disciplines of agriculture & allied sciences irrespective of whether they are connected with the University as its members, teachers or otherwise.

The Vice Chancellor and Registrar are the Chairman and Secretary, respectively in the Academic Council. The term of office of the members of the Academic Council other than ex-officio members shall be of three years.





ii) Members of the Academic Council

List of Members attended various meetings of the Academic Council during the year 2018-19

No.	Name	Designation
Director	1. Dr. A.R. Pathak	Vice Chancellor (Chairman)
	2. Dr. V.P. Chovatia	Director of Research & Dean, PG Studies
	3. Dr. A.M. Parakhia Dr. P. V. Patel	Director of Extension Education
Dean	4. Dr. V.P. Chovatia Dr. M. A. Vadodariya Dr. V.P. Chovatia	Dean, Agriculture Faculty
	5. Dr. N.K. Gontia	Dean, Agril. Engg. & Tech. Faculty
	6. Dr. A.Y. Desai	Dean, Fisheries Science Faculty
	7. Dr. P.H. Tank	Dean, Veterinary Science & A.H. Faculty
HOD/Research Scientist	8. Dr. K.A. Khunt	Dean, Post Graduate Institute of Agri-Business Management
	9. Dr. P.M. Chauhan	Professor & Head, Department of REE
	10. Dr. P.R. Kanani	Asso. Director of Extension Education
	11. Dr. R.S. Chovatia	Professor & Head, Department of Horticulture
	12. Dr. V.J. Bhatia	Research Scientist, Department of Seed Science & Technology
	13. Dr. L.K. Dhaduk	Research Scientist, Cotton
	14. Dr. M.R. Gadaria	Research Scientist, Bull Mother Farm of Gir Cattle & Jafrabadi Buffalo
Co-opt members	15. Dr. T. L. Dholaria	Managing Director, Solar Agrotech Pvt. Lt.d, Rajkot
	16. Dr. B. K. Sagarka	Principal, College of Agriculture, JAU, Junagadh
	Dr. P. R. Bhatnagar	Principal Scientist and Head, Indian Institute of Soil & Water Conservation, Vasad, Dist- Anand
	17. Dr. R.K. Jain	Principal, ADIT, Vallabh Vidyanagar
	Dr. R. B. Rudani	Associate Professor, 302- Swastik Flat, Near to Carmel Covent School, Gandhigram, Junagadh
	18. Dr. A.M. Shekh	Rtd. Vice Chancellor, Kirti Park Society, Anand
	Dr. L. L. Sharma	Rtd. Professor and Dean, P. A. -207 Road-13, Ashoknagar, Udaipur, Rajsthan
	19. Dr. P.C. Makodi	Professor & Head, M.S. University, Vadodara
	Dr. A. V. Barad	Rtd. Principal, 28-A, Bankers Colony, Pramukh Swami road, Opposite to JAU Campus, Junagadh
	20. Dr. C. D. Lakhiani	Professor, PGIABM, JAU, Junagadh
Dr. P. P. Zaveri	Rtd. Professor, 801- Milestone building, Drive in Cinema Road, Thaltej, Ahmedabad	
21. Dr. K. V. Pethani	Rtd. Campus Directore (Junagadh Zone), Ahmedabad	
Dr. P.R. Godhani	Rtd. Professor (GAU), Junagadh	
22. Dr. M.B. Chetti	Assistant Director General (HRD), ICAR, New Delhi	
Dr. P. S. Pandey	Assistant Director General (EP & HS.), ICAR, New Delhi	





	23.	Dr. K.N.Vyas	Rtd. Principal (Vet. Col.), Ankur Society, Anand
	24.	Dr. P.V. Patel Dr. S. M. Upadhyay Dr. V. R. Malam	Director of Students' Welfare
	25.	Dr. B. K. Sagarka	Principal, College of Agriculture, JAU, Junagadh
Invitee	26.	Dr. R. K. Odedara	Principal, College of Agriculture, JAU, Khapat
	27.	Dr. A. M. Parkhia Dr. V. P. Chovatia Dr. P. M. Chauhan	Registrar (Secretary)

iii) Meeting of the Academic Council

Three meetings of the Academic Council were held during the period of 01.04.2018 to 31.03.2019 as under:

No.	Meeting No.	Place	Date
1.	Forty Three	Conference Hall, Office of the Vice Chancellor, Junagadh	11.05.2018
2.	Forty Four	Conference Hall, Office of the Vice Chancellor, Junagadh	31.08.2018
3.	Forty Five	Conference Hall, Office of the Vice Chancellor, Junagadh	19.11.2018

Important Decision Taken by Academic Council & Board of Management

1. Computerised receipt for the education fees of JAU students has been approved.
2. Intake capacity in the various graduation, post-graduation and polytechnic courses of the University has been approved.
3. Joining of Junagadh Agricultural University with National Academic Depository has been approved.
4. Upgradation of the Agricultural School, Halvad to Polytechnic in Agriculture, Halvad has been approved.

2.2.3 Faculties

Section 23 of the GAUs Act-2004 provides that there shall be faculties of Agriculture and allied sciences and such other faculties as may be prescribed. Accordingly, Faculties of P.G. Studies, Agriculture, Agricultural Engineering & Technology, Fisheries Science and Veterinary Science & Animal Husbandry, Home Science & Nutrition, Horticulture, Agri-Business Management were constituted.

2.2.4 Board of Studies

Section 24 of the GAUs Act-2004 provides that there shall be a Board of Studies for every subject or group of subjects or as may be prescribed. Accordingly, the following Board of Studies were constituted.

- 1) Board of Studies of Post Graduate Studies
- 2) Board of Studies of Agriculture
- 3) Board of Studies of Agricultural Engineering & Technology
- 4) Board of Studies of Fisheries Science
- 5) Board of Studies of Veterinary Science & Animal Husbandry
- 6) Board of Studies of Home Science & Nutrition
- 7) Board of Studies of Horticulture
- 8) Board of Studies of Agri-Business Management

2.3 Reservation Policy

The University is a grant-in-aid institute hence; the University follows the State Government norms and implements its Notifications and Government Resolutions, issued time to time, regarding implementation of Reservation policy for recruitments and promotions.





2.4 SC/ST Cell

The SC/ST Cell was established in Junagadh Agricultural University, Junagadh vide Office Order No. JAU/Reg/A.3.1/(8)2012/13242-13321/Junagadh Dated: 16.06.12 with the post of Chairman, Member Secretary and five members. Comptroller was appointed as liaison officer. The committee was reformed due to the retirement and deputation of the members Vide Office Order No. JAU/Reg./A-3.1/(8)2012/15943-50/Junagadh dated 13/10/2017.

During the report period, four meetings of SC/ST Cell were held at Junagadh to discuss the issues of SC/ST employees and students and forwarded the same.

2.5 Gender Committee (University Level) / Internal Complain Committee

As per directives of The Gazette of India, Part II, Section - 1, No.18 dated 23.04.2013, Ministry of Law and Justice & the Common Statutes for Agricultural Universities of Gujarat, the "Gender Committee (Uni. Level) / Internal Complain Committee" consisting following members was constituted at university level with the work of all the cases of sexual harassment of women at workplace (Prevention, Prohibition and Redressal) that could be referred by it and is empowered to recommend stern action against the guilty. The constitute of Gender Committee is given below.

No.	Name	Designation	Address
1.	Dr. K. Ravikala	Chairperson / Presiding Officer	Professor, College of Vet. Sci. & A.H., J.A.U., Junagadh
1.	Dr. S. K. Mandavia		Associate Professor, College of Agriculture Engg. & Technology, J.A.U., Junagadh.
2.	Dr. Minaxi K. Baria	Member	Associate Professor, College of Agriculture, J.A.U., Motabhandaria, Amreli.
3.	Dr. P. R. Kanani	Member	Professor and Head, Dept. of Agril. Extension Education College of Agriculture, J.A.U., Junagadh
4.	Smt. Urmila P. Gameti	Member	Office Suprentendent, Office of the Registrar, J.A.U., Junagadh
5.	Head of Unit to which the case relates. In case involving the non-teaching employees, the Registrar or his nominee shall be the member.	Member	Concerned Head or Registrar as per the case.
6.	Smt. Jayshreeben M. Vekaria	Member	President, Junagadh City-District Leva Patel Mahila Mandal, A-5, Shreedharnagar-1, Bh. Lalbag, Opp. New Collector office, Junagadh
7.	The topper student	Member	Office of the Principal & Dean, concerned faculty
8.	Dr. Shivani R. Patel	Secretary	Asstt. Professor, Department of Entomology, College of Agriculture, J.A.U., Junagadh





2.6 University Level Other Committees

There are various university level committees and details of meeting conducted by the various committees are furnished below:

(1) Construction Committee

No	Meeting No.	Date	Place	Chairman
1	53 th	08.05.2018	Junagadh	Dr. A. R. Pathak
2	54 th	25.06.2018	Junagadh	Dr. A. R. Pathak
3	55 th	23.10.2018	Junagadh	Dr. A. R. Pathak
4	56 th	15.12.2018	Junagadh	Dr. A. R. Pathak
5	57 th	08.02.2019	Junagadh	Dr. A. R. Pathak

(2) Planning & Development Committee

No.	Meeting No.	Place	Date
1.	6 th	Junagadh	25.09.2018

(3) Library Committee

No.	Meeting No.	Place	Date
1.	11 th	Junagadh	15.06.2018
2.	12 th	Junagadh	29.01.2019

(4) Finance Committee

No.	Meeting No.	Place	Date
1.	8 ^h	Junagadh	25.09.2018

(5) Quarter Allotment Committee

One meeting of Quarter Allotment Committee were held during the year 2018-19 as mentioned below:

No	Date	Place	Chairman
1	18.12.2018	Junagadh	Dr. V. P. Chovatia

These committees/sub-committees provide basis for decision making by the Academic Council / Board of Management.



